



ARKANSAS REAL ESTATE COMMISSION

Phone: (501) 683-8010 Fax: (501) 683-8020

CONTINUING EDUCATION COURSE APPROVAL

INSTRUCTIONS:

1. Complete the entire form. **If the form is not complete, it will be returned.**
2. Include \$100 fee

PART I - SCHOOL INFORMATION:

Name of School: _____ School License Number: _____
 Principal Instructor: _____ Instructor License Number: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Phone Number: _____ Email Address: _____

PART II - COURSE INFORMATION:

Course Title: _____ Number of Credit Hours: _____
 How will the course be offered? Classroom Distance
 Is this course ARELLO approved? _____ If **YES**, please attach a copy of the ARELLO certification for this course.
 AREC Topic Number: _____ AREC Topic Title: _____
 Date for course to begin: _____ (AREC will try to accommodate, but there is no guarantee of approval dates.)

STATEMENT OF COMPLIANCE

Under penalty of perjury, I declare and affirm that the statements made on this form, including the attached sheets are true, complete, and accurate. I will operate in compliance with the laws of Arkansas and the regulations of the Arkansas Real Estate Commission.

Principal Instructor's Name: _____

Principal Instructor's Signature: _____ Date _____

COMMISSION USE ONLY
Receipt # _____
Date Paid _____

The outline for the course should be submitted in Learning Objectives Style. List the learning objectives for the topics and the time allocated for the learning objective. A brief outline must be submitted for each objective that has been allocated more than 30 minutes.

LEARNING OBJECTIVES Upon completion, the student will be able to:	TIME ALLOCATED (IN MINUTES)	TEACHING METHOD