

REAL ESTATE PRINCIPAL INSTRUCTOR APPLICATION

Instructions: This application must be completed, signed and notarized. Each question must be answered and the necessary documentation and fees attached or the application will be returned to the applicant.

PART I - PERSONAL INFORMATION

Applicant's Name: _____
(First Name) (Middle Name) (Last Name)

Gender: _____

Home Address: _____ PO Box: _____

City: _____ State: _____ Zip: _____

Personal Phone: _____ Email Address: _____

Highest level of education completed: _____ Completion date: _____

Name and location of school: _____

Have you ever been convicted of or plead guilty or nolo contendere to any crime other than a traffic violation? YES NO Being convicted shall include all instances in which a plea of guilty or nolo contendere or finding of guilt is the basis for the conviction, and all proceedings in which the sentence has been deferred or suspended. (If responded Yes, provide a written report of the conviction which should include the date of the offense and of the conviction, the name and address of the court, the specific crime of which convicted or to which a guilty plea or nolo contendere [no contest] was entered, the fine, penalty and/or other sanctions imposed, and copies of the charging document and judgement of conviction or other disposition including probation or suspension of sentence. All requested documents and reports must be included with the application.)

PART II - FIRM INFORMATION

Broker License Number: _____ Status: Active Inactive Expired

License Issuance Date: _____ License Expiration Date: _____

Firm: _____ Firm Phone: _____

Firm Address: _____ PO Box: _____

City: _____ State: _____ Zip: _____

COMMISSION USE ONLY

Receipt # _____

Date Paid _____

PART III - SCHOOL INFORMATION

Name of School: _____

School Address: _____ PO Box: _____

City: _____ State: _____ Zip: _____

I accept the responsibility of the role of Principal Instructor for this school as well as any instructor or guest speaker at this school.

Principal Instructor Applicant Signature Date

PART IV - ADDITIONAL REQUIRED INFORMATION

1. Check for \$250 made payable to AREC
2. Copy of Driver's License/Birth Certificate
3. Type of education instructor will teach (Include corresponding training certificates if not on file w/ AREC):

- | | | |
|--|---|--|
| <input type="checkbox"/> RE Sales pre-license | <input type="checkbox"/> RE Sales post-license | <input type="checkbox"/> RE Continuing Education |
| <input type="checkbox"/> RE Broker pre-license | <input type="checkbox"/> RE Broker post-license | <input type="checkbox"/> Distance Education |
| <input type="checkbox"/> APM pre-license | <input type="checkbox"/> APM post-license | <input type="checkbox"/> PM Continuing Education |
| <input type="checkbox"/> PM Broker pre-license | <input type="checkbox"/> PM Broker post-license | |

PART V - NARRATIVE OF EXPERIENCE (SEE LAST PAGE)

By placing my signature below, I certify that I have read each paragraph above and acknowledge each disclosure, that all information provided in this application is true and correct, and that the Arkansas Real Estate Commission may rely on its truthfulness in considering this application.

Applicant's Signature Date

NO REQUEST WILL BE PROCESSED WITHOUT A NOTARIZED SIGNATURE

Notary Seal

State of _____
County of _____
Subscribed and sworn before me, a Notary Public, in and for the county and state aforesaid, this the _____ day of _____, 20____.

Notary Public Signature

ARKANSAS REAL ESTATE COMMISSION

Phone: (501) 683-8010 Fax: (501) 683-8020

**REAL ESTATE PRINCIPAL INSTRUCTOR
APPLICATION (cont'd)**

PART V - NARRATIVE OF EXPERIENCE

Use the space below to provide the Commission with a summary of why you are qualified to be a Principal Instructor. Please refer to specific challenges, unique situations and/or victories encountered within your employment experience and expound upon their relevance in preparing you for licensure as a Principal Instructor. Attach additional sheets if necessary.